



1651 Alhambra Boulevard  
Sacramento, CA 95816

Providing information technology services to  
California Health and Human Services Agency Departments

## JOB OPPORTUNITY



Gray Davis,  
Governor

**CLASSIFICATION:** Data Processing Manager III (DPM III)  
(Permanent, Full-time)

**POSITION LOCATION:** Health and Human Services Data Center (HHSDC)  
Planning and Consulting Division- Information/Enterprise  
1651 Alhambra Boulevard  
Sacramento, CA 95816  
(Do not send your application to this address)

**FREE PARKING**

**SALARY:** \$6,032 - \$6,651

### **Duties/Responsibilities:**

Under the general direction of the Health & Human Services Data Center (HHSDC) Deputy Director of the Planning & Consulting (P&C) Division, plans, organizes, and manages a variety of the most complex administrative and technical activities for the P&C Division. Serves as Chief Information Security Officer (ISO) for the HHSDC. Works in conjunction with the HHSDC Executive Staff, ISO's from other state departments, and control agencies in establishing information technology (IT) security policies that affect the HHSDC and its customers. Advises the HHSDC Director and the Executive Staff on all IT security policy decisions affecting the HHSDC. Helps to define governance, infrastructure, and security needs to implement customers' business plans. Also helps to redefine the P&C Division functions based on customer needs and quality improvement. Directly manages and oversees the operations of the IT Security Branch, including administrative activities and IT security incident response. Mentors and provides leadership, guidance, and support for the IT Security Branch staff. Represents the HHSDC with external customer Chief ISO's and control agencies regarding IT security issues.

### **Desirable Qualifications:**

- Understanding of the importance of good customer service and the necessity of effective communication to meet customers' business needs.
- Experience as an expert advisor to executive staff, control agencies, and customers on IT security issues.
- Experience as a project manager for complex technical projects.
- Experience managing vendors and vendor contracts.



1651 Alhambra Boulevard  
Sacramento, CA 95816

Providing information technology services to  
California Health and Human Services Agency Departments

## JOB OPPORTUNITY



Gray Davis,  
Governor

- Knowledge of control agency policies (Department of Finance, Legislative Analyst Office, General Services, etc.).
- Knowledge of state and/or HHSDC policies, procedures, and practices, including but not limited to, budget, rates, and procurement.
- Experience as an Information Security Officer.
- Knowledge of disaster recovery best practices.
- Experience writing Feasibility Study Reports, Budget Change Proposals, finance letters, etc.

### **Who May Apply:**

***Pending freeze exemption approval for candidates other than current HHSDC state employees.***

HHSDC employees who are currently at the DPM III level or who have lateral transfer eligibility to the DPM III level.

Persons who have list eligibility.

SROA/Surplus candidates are encouraged to apply.

Inquiries regarding this position may be directed to Marlys Derania at (916) 454-7214.

**Please reference RPA# 03-071 on your application.**

**Final Filing Date:** Until Filled

### **Submit applications/resumes to:**

Health and Human Services Data Center  
Human Resources Branch – Exam and Recruitment  
Attention: Laurie Sanders  
1651 Alhambra Boulevard  
Sacramento, CA 95816

---

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.